

ANNE M. GANNON CONSTITUTIONAL TAX COLLECTOR Serving Palm Beach County

1. PRIMARY IDENTIFICATION

Bring One Original of the following documents with complete name

	 □ U.S. birth certificate, including some U.S. territories and District of Columbia (birth certificates from Puerto Rico must have an issue date after July 1, 2010) □ Valid U.S. passport or passport card □ Consular Report of Birth Abroad □ Certificate of Naturalization, form N-560 or form N-570 □ Certificate of Citizenship, form N-560 or form N-561
	Notes:
	 Only a birth certificate issued by a county health department or the CDC Bureau of Vital Statistics will be accepted. Hospital birth certificates are not considered a certified document and will not be accepted. When applicable, marriage certificates, court orders or divorce decrees must be provided to link the name on the primary identification to the name on the driver license or ID card.
2.	PROOF OF SOCIAL SECURITY
	Bring One Original of the following documents with complete name and
	Social Security number
	☐ Social Security card
	☐ W-2 form (not handwritten)
	☐ Paycheck/stub
	□ SSA-1099
	☐ 1099 form (not handwritten)







PROVIDED BY

ANNE M. GANNON CONSTITUTIONAL TAX COLLECTOR Serving Palm Beach County

3. PROOF OF RESIDENTIAL ADDRESS

Bring Two of the following documents, copies are accepted

Note: Current driver license or ID card may not be used as proof of residential address.

Deed, mortgage, monthly mortgage statement, mortgage payment booklet or residential
rental/lease agreement
Florida voter registration card
Florida vehicle registration or title
Utility bill
A utility hook up or work order - not more than 60 days old
Automobile payment booklet
Selective service card
Medical or health card with address listed
Current homeowner insurance policy or bill
Current automobile insurance policy or bill
Educational institution transcript for the current school year
Unexpired professional license issued by a government agency in the U.S.
W2 form or 1099 form
Mail from financial institutions including checking, savings or investment account statements
Mail from federal, state, county or city government agencies
A letter from a homeless shelter, transitional service provider or a half-way house verifying
they receive your mail. The letter must be accompanied by a completed and notarized
Certification of Address form
If you reside with a relative:
 Provide two acceptable proofs of their residential address (in the relative's name)
 A document demonstrating family relationship, examples include adoption records,
birth certificate and marriage license
 A completed Certification of Address Form, relative must sign in person or the form
must be notarized
If you reside with a non-relative:
 Provide two acceptable proofs of their residential address (in the non-relative's name)
 A completed Certification of Address Form, relative must sign in person or the form



must be notarized