



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving you.

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PBCTC FORM 199
 Rev. 7/8/2022

TOURIST DEVELOPMENT TAX (TDT) - APPLICATION FOR REFUND

SUBMIT APPLICATION WITH ALL SUPPORTING DOCUMENTATION VIA:

EMAIL: ClientAdvocate@pbctax.com - **ATTN:** TDT Refund
OR

MAIL: Tax Collector, Palm Beach County • **ATTN:** TDT Refund
 P.O. Box 3715 • West Palm Beach, FL 33402-3715

Tourist Tax Account Number: _____

Reporting Period for Refund: _____

Amount of Refund Requested: \$ _____

Reason for Refund: Overpayment Payment was made in error

Explanation: _____

Documentation to support the refund **MUST** be provided. Examples include but are not limited to, proof of the error, refund payments issued to the tenant, proof of reservation cancellation, lease changes, canceled checks and /or bank statements for proof of refund issued to the tenant. Upon review, you will be contacted by the TDT Department for further documentation, if warranted.

THIS INFORMATION WILL BE USED TO MAIL YOUR REFUND CHECK TO THE ORIGINAL PAYEE

Name of Original Payee: _____

Mailing Address: _____

Location Address (if different from above): _____

Telephone Number: _____ Email: _____

Florida Statutes require that an application for refund must be supported by appropriate documentation to substantiate the validity of the claim. There is a three-year statute of limitation on refunds based on the date the tax was paid to the Tax Collector's Office. (Florida Statutes 95.091(3), 212.12(6) & 213.255)

 Print Name

 Title

 Signature

 Date

INTERNAL TAX COLLECTOR USE ONLY	
Refund Amount: _____	Date Received: _____
Approved By: _____	Date Sent: _____